



Haringey Council

Report for:	Environment & Housing Scrutiny Panel 24 th September 2012	Item Number:	
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Title:	Work programme – development and monitoring
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Report Authorised by:	Cllr Stuart McNamara Chair, Environment & Housing Scrutiny Panel
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Lead Officer:	Martin Bradford, Policy Officer, Strategy & Business Intelligence Martin.bradford@haringey.gov.uk
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Ward(s) affected: All	Report for Key/Non Key Decisions:
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1. Describe the issue under consideration

- 1.1 This is a report to support discussions by the Environment & Housing Scrutiny Panel in updating and monitoring its 2012/13 work programme.

2. Cabinet Member Introduction

- 2.1 Not applicable.

3. Recommendations

- 3.1 The panel are requested to:

1) To note the work programme report.

2) Consider upcoming Cabinet decisions relevant to this panel and raise any questions as it sees fit.

3) To agree any updates and confirm the future work programme for the remainder of 2012/13.

4. Other options considered

4.1 Not applicable.

5. Background information

5.1 The work programme is a fixed item on the agenda of each Environment and Housing Scrutiny Panel meeting to enable members to develop a forward plan of work and to monitor agreed actions.

5.2 This report has been produced to support discussions by the Environment & Housing Scrutiny Panel in updating and monitoring its 2012/13 work programme. This being the first meeting of the panel, an overview work programme formulation to date has also been included.

Environment & Housing Scrutiny Panel work programme development

5.3 The work programme for the Environment and Housing Scrutiny Panel is developed in accordance with the terms of reference of the panel and its subsequent scrutiny roles. In this context the panel may:

- Assist the Council and the Cabinet in the development of its budget and policy framework by in-depth analysis of policy issues;
- Assist the council in policy development or review (conduct research, consultation in the analysis of policy issues);
- Review and scrutinise the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas;
- Question members of the Cabinet and chief officers about their decisions and performance;
- Review and scrutinise the performance of other public bodies working in the policy areas in the area covered by the panel;
- Consider and implement mechanisms to encourage and enhance community participation in the development of policy options;
- Make recommendations to the Cabinet or relevant nonexecutive Committee arising from the outcome of the scrutiny process.

Agreed topics for Environment and Housing Scrutiny Panel 2012/13

5.4 The main overarching Overview & Scrutiny Committee consulted local stakeholders to help identify those issues suitable for scrutiny in 2012/13. Consultation included Cabinet and non-Cabinet Members, senior officers and local partners. From this process an outline programme of scrutiny topics were identified for the Overview & Scrutiny Committee and the four scrutiny panels (Adult and Health, Children & Young People, Communities and Environment & Housing).

5.5 The Overview and Scrutiny Committee agreed scrutiny topics for the Environment & Housing Scrutiny Panel at its meeting on 23rd July 2012. These were divided in to those topics or items which could be dealt with in a one off report, and those that would require in depth project work. The following short items and project work were agreed for the Environment & Housing Scrutiny Panel.

Short items and one off reports	Project work
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<ul style="list-style-type: none"> ▪ The establishment of tenant scrutiny panels and links to Overview & Scrutiny 	<ul style="list-style-type: none"> ▪ Phase 2 waste and recycling: evaluation to assist Phase 3
<ul style="list-style-type: none"> ▪ Housing Revenue Account and possible impact on local rents (with main OSC) 	<ul style="list-style-type: none"> ▪ Community engagement and consultation within the planning process
<ul style="list-style-type: none"> ▪ Strategic enforcement (licensing and planning) 	
<ul style="list-style-type: none"> ▪ Parking (CPZ): strategic issues ahead of the Spurs redevelopment 	

5.6 Based on initial discussions between the Chair of the Environment & Housing Scrutiny Panel and relevant service leads scrutiny topics identified above have been scheduled in to the forward plan (Appendix A).

Cabinet Member Question and Answer sessions

5.7 Under agreed scrutiny protocols, Cabinet Members will be invited to attend relevant scrutiny panels to discuss issues within their portfolio area. Cabinet Members whose portfolio area which is covered by the Environment and Housing Scrutiny Panel are:

- Cabinet Member for the Environment
- Cabinet member for Housing.

5.8 Appropriate Cabinet Members have been invited to attend the Environment & Housing Scrutiny Panel and have been scheduled in to the forward plan (as detailed in Appendix A).

Budget Scrutiny

5.9 The budget is scrutinised by each Scrutiny Review Panel in their respective areas and subsequent reports produced from their deliberations go to the Overview & Scrutiny Committee for approval. The areas of the budget which are not covered by the scrutiny panels shall also be considered by the main Overview & Scrutiny Committee.

5.10 The timeframe for scrutiny of the budget has been suggested follows:

May to November 2012	Overview & Scrutiny Committee and Scrutiny Panels to undertake budget scrutiny of 3-year MTFP approved full Council meeting in February 2012
November 2012	Cabinet report on the new 3-year MTFP released
Nov-Dec 2012	Scrutiny Panels and OSC scrutinise MTFP and any budget saving identified in their area of responsibility. Cabinet Member / Snr. officers may attend to answer questions
Dec 2012- Jan 2013	Formulation of reports with recommendations by Policy Officers
January 2013 Panel meetings	Reports signed off by Scrutiny Panels as an agenda item and referred to main OS. Each Scrutiny Review Panel shall submit their final budget scrutiny report to the OSC meeting in January containing their recommendations/proposal in respect of the budget for ratification by the OSC.

28 th January	Final Budget Scrutiny Report approved by OSC
12 th February	Cabinet. The OSC recommendations from the Budget Scrutiny process, ratified by the OSC, shall be fed back to Cabinet. As part of the budget setting process, the Cabinet will clearly set out its response to the recommendations/proposals made by the OSC in relation to the budget.

5.11 Budget monitoring, has been scheduled for the first meeting of the panel on the 24th September 2012. The Panel will scrutinise the 2012/13 Medium Term Financial Plan and any budget saving identified within its area of responsibility.

5.12 Scrutiny of the 2013/14 budget and the budget planning to 2015/16 will take place at a dedicated budget scrutiny meeting to be held on 4th December 2012.

Standing items

5.13 There are also a number of standing items for the agenda of scrutiny panels which will feature on all agendas:

- Feedback from area chairs: opportunity for Chairs of Area Committee to relay issues of concern to the panel
- Work programming - monitoring and development.

Cabinet Forward Plan

5.14 In considering its future work plan, the Environment and Housing Scrutiny Panel may wish to consider or note the Forward Plan (future decisions taken by the Cabinet). Items or decisions to be taken by Cabinet which may be of relevance to the panel are given below.

Cabinet Date	Item - decision
16th October 2012	Carbon Commission and 40:20 Action Plan Report of the Carbon Commission and 40:20 Action Plan to achieve the borough wide carbon reduction target.
16th October 2012	Winter Service Plan Review - 2012/13 To seek Cabinet approval for the Winter Service Plan 2012/13
16th October 2012	Review of Haringey's Local Development Scheme The report is asking Cabinet to agree a programme of planning policy documents the Council intends to produce over the next three years; 2012 - 2015. The Local Development Scheme (LDS) is a project management tool; it sets out the timeframe and key milestones for all planning policy (LDF) documents.
16th October 2012	Business Case for Green Deal This provides a business case for the Council's role in delivering the Green Deal (in partnership with Islington Council) and securing ECO funding
13th November 2012	Financial Planning 2013/14 - 2015/16 To set out financial strategy issues for the three year planning period and to update on the process for setting the budget for 2013/14.
	Draft Development Management Policies for Public

13th November 2012	Consultation The report seeks approval of the next version of the Development Management Policies to go out to statutory consultation for a period of six weeks. The document sets out the detailed planning policies (e.g. town centre policies on betting shops, hot food takeaways, Houses in Multiple Occupation (HMOs) and affordable housing) to deliver sustainable quality development in the Borough and to meet the regeneration and development objectives of the Core Strategy.
13th November 2012	Declaration of an Article 4 Direction to Control A Uses Within Three Town Centres The report will seek Cabinet approval for the declaration of an Article 4 Direction Area for controlling the impacts of clustering of A uses such as betting shop, payday loan shops and hot food takeaways in three of the borough's town centres: Tottenham High Road, Wood Green and Green Lanes. Declaring an Article 4 Direction involves a six week public consultation followed by a 12 month notice period. The Article 4 Direction can be implemented at the end of the 12 month notice period.
13th November 2012	Revision of Statement of Gambling Policy The policy is required to be reviewed every three years, there are no substantial changes to the document but it has been re-worded to make it easier to follow.
18th December 2012	Financial Planning 2013/14 - 2015/16 To set out financial strategy issues for the three year planning period and to update on the process for setting the budget for 2013/14, including the draft local government finance settlement.

6. Comments of the Chief Financial Officer and Financial Implications

6.1 To follow.

7 Head of Legal Services and Legal Implications

7.1 The Head of Legal Services has been consulted on this report.

7.2 Scrutiny panels are non-decision making bodies and the work programme and any subsequent reports and recommendations that each panel produces must be approved by the Overview & Scrutiny Committee. Such reports can then be referred to Cabinet or Council under agreed protocols. There are generic terms of reference for all of the scrutiny panels.

7.3 The inclusion of non-executive members who are not members of the Overview and Scrutiny Committee means that the Panels cannot discharge overview and scrutiny functions and must direct all their conclusions/findings/recommendations to Overview and Scrutiny Committee for approval.

7.4 There are no other legal implications arising from this report.

8. Equalities and Community Cohesion Comments

8.1 Overview and scrutiny has a strong community engagement role and aims to regularly involve local stakeholders, including residents, in its work. It seeks to do this through:

- Helping to articulate the views of members of the local community and their representatives on issues of local concern
- As a means of bringing local concerns to the attention of decision makers and incorporate them into policies and strategies
- Identified and engages with hard to reach groups
- Helping to develop consensus by seeking to reconcile differing views and developing a shared view of the way forward
- The evidence generated by scrutiny involvement helps to identify the kind of services wanted by local people
- It promotes openness and transparency; all meetings are held in public and documents are available to local people.

8.2 A number of engagement processes will be used as part of the work of the Environment & Housing Scrutiny Panel and will seek to include a broad representation from local stakeholders. It is expected that any equalities issues identified will be highlighted and addressed in the conclusions and recommendations reached by the panel.

9. Head of Procurement Comments

9.1 Not applicable.

10. Policy Implications

10.1 Recommendations for policy developments arising from the work of the Environment and Housing Scrutiny Panel are agreed by the Overview & Scrutiny Committee before submission to Cabinet for approval.

11. Use of Appendices

11.1 Appendix A contains the forward plan for the Environment and Housing Scrutiny Panel.

12. Local Government (Access to Information) Act 1985

Appendix A – Environment and Housing Scrutiny Panel – forward plan

Date	Meeting	Item and lead officers
18/09/2012	Evidence gathering	Waste and recycling - panel visit to local sites
24/09/2012	Panel Meeting	<u>Terms of reference</u> Cllr McNamara <u>Budget Monitoring:</u> Lyn Garner, Director of Place Phil Harris, AD Adults and Housing <u>Waste and Recycling</u> Stephen McDonnell, Asst. Dir. Single Front Line Michael McNicholas, Client & Performance Mngr. Pascal Hauret, Dir. Municipal Services, Veolia Lynn, Davis, Project Manager, Veolia
1/10/2012	Evidence gathering	<u>Waste and recycling</u> North London Waste Authority Other local authorities (tbc) Public consultation (local residents and community groups)
TBA	Evidence gathering	<u>Waste and recycling</u> Encouraging behaviour change and further policy options.
4/12/2012	Panel Meeting	<u>Budget Scrutiny</u> 2013/14 Medium Term Financial Plan and any budget savings identified Relevant Cabinet Members/ finance officers
8/1/2013	Panel Meeting	<u>Cabinet Q & A</u> Cllr Bevan – Cabinet Member for Housing <u>Housing Scrutiny: links with Tenant Scrutiny Panels</u> Eamon McGoldrick, Homes for Haringey <u>Enforcement (licensing and planning)</u> Integrating the enforcement functions across the Council. Lyn Garner, Director Place & Sustainability (tbc) <u>Strategic development of CPZ's in Haringey</u> Ann Cunningham, Head of Traffic Management <u>Waste and recycling service</u> Final report, Cllr McNamara <u>Budget Scrutiny</u> Final report, Cllr McNamara
21/3/2012	Panel Meeting	<u>Cabinet Q & A</u> Cllr Canver – Cabinet Member for Environment (tbc)